

KENTUCKY LIBRARY ASSOCIATION  
GOVERNMENT DOCUMENTS ROUNDTABLE  
Kentucky Library Association Annual Conference  
Fall Meeting  
September 15, 2005

Present: Gary Austin, Sara Brown, Angel Clemons, Helane Davis, Claudia Fitch, Sandra McAninch, Rae Shepherd-Schlechter, Claudene Sproles, Bekele Tegege, Leigh Troutman, Barbara Whitener, Pat Yannarella, Phil Yannarella

1. Minutes of the spring 2005 meeting were approved.
2. Secretary/Treasurer's Report
  - a. Balance of the Treasury was \$882.37 on 9/13/05.
  - b. There are 21 active members.
3. Regional Depository Librarian's Report
  - a. Staffing changes – None. Sandee is still waiting to meet Jeremy Berber from Thomas More.
  - b. Biennial Survey – Sandee has sent this and a follow-up email but has received no reply.
  - c. Exchange Lists – Sandee is working on mainstreaming the receipt of depository shipments in the Acquisitions Department. The next step will be to find a way to manage all of the items received on exchange. Lists can be sent quarterly.
  - d. Sandee noted that we should refer patrons to the Reference Department at UK and not her since her responsibilities fall under Technical Services.
4. Kentucky State Publications Report
  - a. Bill Richardson retired on July 7, 2005. Leigh Troutman will be our contact at KDLA. Bill's position will not be filled.
  - b. KDLA catalogers are now handling the core collection in the OPAC.
  - c. The state publications database is available on the KDLA website.
5. Old Business
  - i. Rae Shepherd-Schlechter gave an update on the Serial Set at LFPL. An OSHA mold expert was hired from the Jefferson County Department of Public Health to take samples and test the Serial Set mold problem.

## 6. New Business

- a. Election
  - i. The election was conducted by the Chair of the Nominating Committee, Claudene Sproles. Sandee McAninch counted ballots.
  - ii. Angel Clemons was elected Chair-Elect and Sara Brown was elected Secretary/Treasurer.
  
- b. KLA Godort website
  - i. Phil Yannarella reported that Patrick Davidson stated at the KLA Board Meeting that he will have the section and round table pages up by the end of the next quarter.
  - ii. The group agreed a good agenda item for the spring meeting will be to discuss the content of the Godort page.
  
- c. KLA Godort Bylaws
  - i. The following additional changes were made to the Bylaws:
  - ii. Section IV.A.6 shall state that “The Chairperson transfers appropriate records and files to the newly elected officers at the close of the appropriate annual meeting.”
  - iii. Section IV.A.7 shall state that “The Chairperson sends archival materials to the Executive Secretary of KLA by the end of the calendar year.”
  - iv. Section VII.A. “Roundtable” shall be changed to “Round Table.”
  - v. Section VII.B. shall state that “The following types of materials shall be preserved: constitution and bylaws and all revisions, business meeting minutes, Round Table annual reports, financial reports, letters that reflect the position of the Round Table on certain matters, and any other materials relating to the history, activities, and accomplishments of the Round Table.”
  - vi. Section VII.C. shall state that “The following materials should not be included in the archives: correspondence relating to meeting plans or programming, replies to questionnaires, and letters generated by the Round Table (except those referred to in VII.B.)”
  
- d. Letter to Jim Nelson
  - i. Phil Yannarella proposed that the letter from Gary Austin written to Jim Nelson should be updated.
  - ii. **ACTION:** Phil Yannerella and Leigh Troutman (along with Glen McAninch) will review the letter and discuss again at the spring meeting. Glen McAninch should be invited to attend the spring meeting.
  
- e. LFPL space problems
  - i. Rae Shepherd-Schlecter noted that LFPL has space issues which are effecting the documents collection. She inquired about collective housing agreements, specifically with U of L. U of L is not able to participate in a collective housing agreement with LFPL.

Meeting adjourned at 11:52 a.m.