Kentucky Library Association
Government Documents Round Table
Spring 2011 Business Meeting Minutes
Kentucky Department of Libraries and Archives
Frankfort, KY

1. Call to Order
   The meeting was called to order at 2:10 on Friday, March 25, 2011.

2. Approval of Minutes
   With a few changes, the minutes from the fall 2010 meeting were approved.

3. Secretary/Treasurer's Report
   a. 21 members
   b. $1,328,87 as of March 16, 2011

Regional's Report
   1. ASERL (Assoc. of SE Research Libraries) is proposing that we set up a cooperative collection management process for the Federal Depository libraries in the southeast. ASERL member libraries would like to get away from paper offers lists, so they have created a database to manage needs and offers. The lists are uploaded via a .csv template or on individual submission forms. The University of Florida has created a LibGuide that tells how to use the database. Sandee will send out the final draft of the procedures when she receives it. This will probably be approved in April at the ASERL membership meeting.

   Sandee suggested we discuss this with our directors/deans to decide whether we can participate. If we do participate, we will deal with libraries across the southeast, not just libraries in KY, and the offering library will pay for shipping up to $50 for each request. We must have a Google account to use the database.

   Upside:
   a) Much faster turn-around time (45 day total)
      1st 15 days – Only ASERL Centers of Excellence (COE—see below) get to look at the list
      2nd 15 days – All Regionals can look
      3rd 15 days – All Selectives can look
   b) No 25 page limit

   Downside:
   a) Multiple people will be looking at the list at the same time so you will have to decide quickly what you need in order to avoid someone else requesting it before you do

b) No guarantee that anyone has looked at your offers to make sure they are held somewhere in the SE, i.e., not all agencies have been adopted by a COE yet

Worst of all possible worlds in KY would be if half of us participated in the database disposition process, and half did not. This would require UK to run two processes instead of one. UK has not yet decided whether to participate, but Sandee's proposed workflow suggests that they would check the database twice a week for needed items and respond in two days. The UK Needs list is going to be converted into a .csv format and loaded into the database later this year so that the system can do the matches with the offers database.

UK might be able to continue to vet our lists for us once they are posted if we want them to do so. If they don't review items we post in the database, SuDoc number errors and weeding errors will not be caught by UK. This means individual libraries will have to check their lists more carefully.

Sandee would like us to think about how each of us would manage our participation, and let her know what we think after discussing with our deans/directors. She will set a deadline for this feedback once we know if ASERL has approved the process in April.

COEs: Several libraries across the SE have agreed to build complete collections for specific agencies that they will catalog and keep permanently on behalf of ASERL. These are called Centers of Excellence. While most of these libraries are Regionals, Selectives are welcome to become COEs. Regionals might decide not to collect any agency that is being collected by another institution as a COE, so we might have to go out of state to get a document from that COE if UK does not own it.

Submitted by,
Claudia Fitch