

Kentucky Library Association
Government Documents Roundtable
Highland Heights, KY
Spring Meeting
May 28, 2004

Present: Linda Bartnik, Brittany Columbia, Claudia Fitch, Shari Grisham, Eileen Haddix, Kim Hamlett, Sandra McAninch, Bill Richardson, Rae Shepherd-Schlecker, Linda Sizemore, Angel Smith, Claudene Sproles, Bekele Tegegne, Leigh Troutman, Barbara Whitener, Pat Yannarella, Phil Yannarella

1. Minutes of the previous meeting were approved with the following corrections:

- Minutes of the spring 2003 meeting need to be approved & will be distributed by Phil Yannarella.
- Under "New Business", a list of the 'necessary services' provided by the Kentucky Regional Depository Library needs to be added.

2. Secretary/Treasurer's Report

- KLA Godort received \$35.00 in membership dues in the 1st quarter of 2004. Total balance of the treasury is \$753.37.
- As of March 31, 2004, KLA Godort has 28 active members & 21 inactive members.
- Discussion ensued about the content of the inactive list. The list of names was read & the group determined that 15 of the 21 inactive members no longer work in Kentucky libraries.
ACTION: Angel Smith will contact the remaining six persons on the list to check status and will contact the staff of the KLA Executive Director to have inactive names purged.

3. Chair's Report

- Planning for Godort-sponsored fall KLA conference activities is underway. Judy Russell will speak on Thursday, September 16, 2004 in the morning. Sandee McAninch's panel discussion will be that afternoon with the Godort Business Meeting to follow. Judy Russell is trying to set up a library director's meeting on Wednesday, September 15, 2004 at the KLA conference. If she cannot secure a room at the conference location, she will use a meeting room at the Louisville Free Public Library.

4. Regional Depository Librarian's Report

- Ed Hager will be leaving July 2, 2004. In the meantime, Sandee & Ed are working to get things wrapped up before he leaves. If depository libraries do not receive a response about an exchange list before June 10, 2004, they should contact Sandee. It's unknown whether the position will be filled or if it will even remain in govdocs.
- University of Kentucky Libraries are undergoing a reorganization & govdocs will be moved to processing.
- UK Libraries purchased the CIS hearings on microfiche & their related records and all are in the catalog.
- UK Libraries are adding holdings records for periodicals and annuals. This project is to be completed by 2006.
- Ed Hager is putting the UK Libraries needs list on the web so Kentucky depositories can be more proactive.
- UK Libraries are compiling a complete Serial Set and will be the regional holding institution for Kentucky and Tennessee.

5. State Publications Librarian's Report

- KDLA is currently considering the digitization of the state documents set (similar to the Serial Set) which was issued between 1830's and WWII. The set includes maps,

illustrations, audits, statistics, and a 1904 index. These documents are unusable in paper because of their brittle nature. Bill Richardson wants to take this to the state archivist as a trial project.

- Electronic archives continue to grow. 725 KAR 1:040 (Collection and Distribution of Reports and Publications) – which requires state agencies to deposit their publications with KDLA on a monthly basis -- is being revised. Sandee recommended that the letter to state agencies regarding this requirement be updated.

ACTION: Bill Richardson will update the letter to state agencies.

- Sandee questioned the membership of the State Documents Committee of KLA Godort and reminded the group that we need to reactivate it because it is a standing committee in our constitution. The committee was reappointed and consists of Phil Yannarella, Pat Yannarella, and Bill Richardson.
- Kentucky State Publications Accession Lists will be reduced because not all documents are being accessioned.

6. Old Business

- Godort website/listservs -- Sandee McAninch is managing the Godort website; please send changes to her. She encouraged everyone to subscribe to the LTD listserv.
- State Plan – Sandee McAninch gave an overview of the regional depository library's website and stated that all selectives should have the regional's site linked on their website. Sandee will add a link to KLA Godort on the Information for Kentucky Federal Depository Libraries page of the regional's website.

ACTION: Godort members should look at the site and send Sandee suggested revisions.

Sandee stated that the 1990 state plan is still in effect and discussed its introductory parts and section IV.B. There were questions about the letter of agreement, including what happens if a director refuses to sign. The group briefly looked at the suggested measures. Claudene Sproles noted that we need a version of the plan that allows for printing in a single document format.

ACTION: Sandee will revise section IV.B.1 of the state plan (re: the development of a comprehensive electronic union catalog).

ACTION: Depository Librarians should have their director's sign the letter of agreement before the fall KLA meeting.

7. New Business

- Constitutional Revision – Claudene Sproles and Angel Smith volunteered to be on the Bylaws Committee to revise the Godort Bylaws by the fall meeting.
ACTION: Claudene and Angel will revise the Bylaws to include a provision for the chair-elect and a timetable for the Nominating Committee.
- Breakfast Business Meetings at KLA – Most Godort members do not like the time and format of the breakfast meetings. Phil Yannarella requested that the fall meeting be held at a different time and location.

8. Meeting adjourned at 2:34 p.m.