

**KENTUCKY LIBRARY ASSOCIATION BOARD MEETING
DECEMBER 11, 2004
Four Points Sheraton, Lexington, Kentucky**

CALL TO ORDER:

President Linda Kompanik called the meeting to order 10:50 a.m.

ROLL CALL:

The following voting members were present: Linda Kompanik, Christine McIntosh, Laura Whyne, Carol Nutter, Rose Davis, John Osgatharp, Lisa Hughes, Nanette Eichell, Mary Congleton, Ashley Fowlkes, and Christie Robinson.

ADDITIONS TO AGENDA:

There were no additions to the agenda.

MINUTES:

The minutes of the September 15, 2004 KLA Board were corrected as follows:

Call to Order – omitted time was changed to “at the appointed hour”

The spelling of the following names was corrected:

Christie Robinson (Roll Call)

Marcia Freyman (Library Awareness Committee Report)

Linda Kompanik (President Elect Report)

MOTION: LISA HUGHES MOVED TO ACCEPT THE MINUTES AS CORRECTED. ROSE DAVIS SECONDED. MOTION PASSED.

UNFINISHED BUSINESS:

Carolyn Tassie, Chair of the Strategic Planning and Organization Committee, presented a proposal concerning the revised edition of *The Blue Book: Kentucky Library Association's Constitution, Bylaws and Manual of Policies and Procedures, 2nd edition*. Discussion and explanation followed. Document # 1 describes the list of changes to *The Blue Book* and includes the following motion from the Strategic Planning and Organization Committee.

MOTION: THE COMMITTEE MOVED TO INCLUDE THE DUTIES AND RESPONSIBILITIES OF MINI-SESSION AND VENDOR RELATIONS CHAIRS TO SECTION 40 OF THE BLUE BOOK. MOTION PASSED.

UNFINISHED BUSINESS:

Kompanik appointed an ad hoc committee to work on a minority scholarship. Committee members are James Manasco, Reinette Jones, Enid Wohlstein, and Patrick Davison.

NEW BUSINESS:

Reinette Jones, Recruitment Mentoring & Diversity Committee Chair, discussed an ALA initiative, “Many Voices, One Nation.” Each state may nominate two authors from their state who show diversity in literature.

MOTION: THE COMMITTEE MOVED TO SUBMIT SILAS HOUSE AND FRANK X. WALKER AS REPRESENTATIVE AUTHORS FROM KENTUCKY. MOTION PASSED.

NEW BUSINESS:

Reinette Jones, Recruitment Mentoring & Diversity Committee Chair, discussed the possibility of KLA, SELA and NDLC (National Diversity in Libraries Conference) have a joint conference in Kentucky in 2008.

MOTION: THE COMMITTEE MOVED THAT KLA PURSUE THE IDEA OF A JOINT CONFERENCE WITH NDLC AND POSSIBLY SELA IN 2008. MOTION PASSED.

COMMITTEE REPORTS:

Audit Committee - Written report # 3.

Communications Committee - Written report # 4.

Library Awareness Committee - Written report # 5.

Member Services Committee - No report.

Recruitment, Mentoring & Diversity Committee - Written report # 7.

Strategic Planning & Organization Committee - Written report # 8.

Report of the President - Written report # 9.

Kompanik announced that Kentucky's First Lady, Jenna Fletcher, is planning an Egg Roll on March 19th in Frankfort. This event will be a fundraiser for programs promoting literacy skills of Kentucky's children. Sponsors may have an exhibit booth at the event and will need to provide volunteers.

MOTION: CAROL NUTTER MOVED THAT KLA CONTRIBUTE \$1,000.00 (GOLD LEVEL) TO THE FIRST LADY'S INITIATIVE. ROSE DAVIS SECONDED. MOTION PASSED.

Kompanik announced that KLA will celebrate its centennial in 2006. She appointed an ad hoc committee to plan some special activities to celebrate this event. Committee members are Linda Stith (Chair), Linda Perkins, and Sue Burch.

Report of the President-Elect - Written report # 10.

McIntosh is in the process of establishing key conference planning committees. She requested board recommendations.

Report of the Past-President Written report # 11.

Report of the Executive Secretary - Written report # 12.

Executive Secretary, Tom Underwood, reviewed the KLA financial reports and 2004-2005 budget. He noted the President Board travel account should be \$700.00 and the President-Elect Board travel should be \$400.00.

MOTION: CHRISTIE ROBINSON MOVED TO ADOPT THE BUDGET AS AMENDED. NANETTE EICHELL SECONDED. MOTION PASSED.

ALA Councilor Report - Ashley Fowlkes announced that she is registered for the ALA Midwinter Meeting.

SELA Representative - Christie Robinson was unable to attend the SELA Conference this year. She announced that Judith Gibbons is the President and Carol Brinkman is the Secretary of SELA; both are from Kentucky. Robinson encouraged everyone to become a member of SELA.

Kentucky Libraries Editor - Written report # 15.

December 15th is the next deadline for submitting articles for *Kentucky Libraries*.

IN-FOCUS Editor - Written report # 16.

KLA Web Site - Written report # 17.

Listserv Manager - No report.

KDLA - Written report # 19.

Kentucky Department of Education - No report.

Academic Library Section - Written report # 21.

KSMA - Written report # 22.

KPLA - Written report # 23.

Special Library Section - Written report # 24.

KLTA - Written report # 25.

AALLERT - Written report # 26.

Community College RT - Written report # 27.

Genealogy and Local History RT - Written report # 28.

Government Documents RT - Written report # 29.

Information and Technology RT - Written report # 30.

Interlibrary Loan RT - Written report # 31.

Library Administration and Management RT - Written report # 32.

Library Instruction RT - Written report # 33.

Library Support Staff RT - No report.

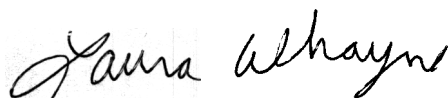
Kompanik announced that Colleen Harris is the new chair of the Library Support Staff Round Table.

ANNOUNCEMENTS:

Terri Kirk announced that some of the McNet librarians walked in the Paducah Labor Day Parade and the Paducah Christmas Parade with decorated book carts. Both were a lot of fun and served to bring awareness about the libraries.

Constance Ard invited all board members to attend the Kentucky Chapter of the Special Libraries Association (SLA) joint conference with the SLA Legal Division in Louisville on February 18, 2005. Keynote speaker will be SLA President.

MOTION: CHRISTINE MCINTOSH MOVED TO ADJOURN THE MEETING. LISA HUGHES SECONDED. MOTION PASSED. The meeting was adjourned at 12:40 p.m.



Laura Whayne,
KLA Secretary

2:44 PM
01/27/05
Cash Basis

Kentucky Library Association
Balance Sheet
As of December 31, 2004

Dec 31, 04

ASSETS	
Current Assets	
Checking/Savings	
10000 · Current Assets	
10120 · Checking	26,156.00
10140 · Cashfund-Money Market	24,427.77
10185 · CD-Farmers Deposit	21,781.57
Total 10000 · Current Assets	<u>72,365.34</u>
Total Checking/Savings	<u>72,365.34</u>
Total Current Assets	<u>72,365.34</u>
TOTAL ASSETS	<u><u>72,365.34</u></u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	35,716.62
30100 · Retained Earnings	44,597.18
Net Income	-7,948.46
Total Equity	<u>72,365.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>72,365.34</u></u>

Kentucky Library Association
Profit & Loss Budget vs. Actual
January through December 2004

	Jan - Dec 04	<u>Budget</u>
Income		
40000 · Receipts		
41020 · Active	40,506.00	38,600.00
41030 · Student	261.00	325.00
41040 · Retired	1,195.00	525.00
41050 · Instit./Affil.	1,031.00	1,050.00
41060 · Vendor	488.00	650.00
41070 · Unemployed	108.00	100.00
41080 · Friends	155.00	50.00
41090 · Support Staff	0.00	200.00
Total 40000 · Receipts	43,744.00	41,500.00
41100 · Sections		
41110 · Academic	3,926.00	2,700.00
41120 · KSMA	7,072.00	7,200.00
41130 · Public	5,530.00	2,850.00
41140 · Special	867.00	650.00
41150 · CYAS	941.00	700.00
41160 · Trustees Section	2,197.00	1,200.00
Total 41100 · Sections	20,533.00	15,300.00
41200 · Round Tables		
41210 · Government Documents	109.00	95.00
41220 · Inter-library Loans	94.00	95.00
41230 · Community & Jr. College	140.00	105.00
41240 · Library Instruction	301.00	150.00
41250 · Information & Technology	279.00	315.00
41260 · Genealogy	80.00	70.00
41270 · Library Administration & Mgmt	174.00	100.00
41290 · Library Support Staff	274.00	170.00
41295 · AALLERT	1,064.00	100.00
Total 41200 · Round Tables	2,515.00	1,200.00
59100 · Publications		
59120 · KY Libs Subscriptions	558.00	1,000.00
Total 59100 · Publications	558.00	1,000.00
59200 · Annual Conference		
59220 · Registration	48,219.00	41,500.00
59240 · Exhibits	31,250.00	30,000.00
59260 · Sponsorships	4,798.20	2,500.00
Total 59200 · Annual Conference	84,267.20	74,000.00
59400 · Miscellaneous		
59420 · Previous Years' Conference	55.00	600.00
59435 · Book Sales	63.00	
59440 · Other	0.00	0.00
59460 · Gifts	0.00	0.00
59470 · amazon.com	3,531.70	800.00
59471 · Barnes & Noble	201.85	600.00
59472 · LTC Ins.	538.36	400.00
59474 · Recycle Program	92.88	
59475 · Royalties	172.51	
59490 · Other Income		
59491 · Labels	38.80	
59490 · Other Income - Other	0.00	0.00
Total 59490 · Other Income	38.80	0.00
59495 · Envirosmart-Recycling	7.68	
Total 59400 · Miscellaneous	4,701.78	2,400.00
59500 · Interest		
59520 · Checking	225.23	1,200.00
59540 · Cashfund-Money Market Account	171.84	0.00
59585 · CD-Farmers Deposit Bank	280.29	0.00

Kentucky Library Association
Profit & Loss Budget vs. Actual
 January through December 2004

	Jan - Dec 04	Budget
Total 59500 · Interest	677.36	,200.00
Total Income	156,996.34	136,600.00
Expense		
71000 · Administration		
71010 · Management Fee	26,312.46	24,343.20
71020 · Phone	142.28	250.00
71025 · Copies	379.20	600.00
71030 · Postage	2,800.24	3,000.00
71035 · Office Supplies	2,457.72	1,000.00
71040 · Credit Card Program	2,339.00	800.00
71045 · Bond	101.50	105.00
71050 · Computer/Programs	0.00	200.00
71055 · Tax Preparation	575.00	550.00
71056 · External Audit	0.00	0.00
71060 · Dues/Subscriptions	255.00	200.00
71065 · Miscellaneous	3.00	50.00
Total 71000 · Administration	35,365.40	31,098.20
72000 · Sections Expenses		
72010 · Academic	4,164.00	3,000.00
72020 · KSMA	8,379.00	6,000.00
72030 · Public	5,574.00	3,500.00
72040 · Special	883.00	700.00
72050 · CYAS	1,100.00	650.00
72060 · Trustees	2,097.00	1,250.00
Total 72000 · Sections Expenses	22,197.00	15,100.00
73000 · Round Tables Expenses		
73010 · Government Documents	75.13	90.00
73020 · Inter-Library Loan	0.00	90.00
73030 · Community & Jr. College	0.00	100.00
73040 · Library Instruction	63.25	150.00
73050 · Information & Technology	0.00	300.00
73060 · Genealogy	0.00	70.00
73070 · Library Administration & Mgmt	0.00	100.00
73090 · Library Support Staff	0.00	150.00
73095 · AALLERT	0.00	100.00
Total 73000 · Round Tables Expenses	138.38	1,150.00
74000 · Committees		
74010 · Auditor	560.83	200.00
74015 · Strategic Planning & Organ	425.35	500.00
74020 · Constitution & Bylaws	0.00	100.00
74030 · Library Awareness	698.90	1,000.00
74040 · Member Services	58.39	1,000.00
74050 · Intellectual Freedom	0.00	500.00
74055 · Communications	0.00	500.00
74060 · Publications	44.20	400.00
74070 · Professional Development	58.98	0.00
74080 · Leadership Orientation	0.00	1,000.00
74090 · Mentoring	72.00	900.00
Total 74000 · Committees	1,918.65	6,100.00
75000 · Programs/Meeting		
75020 · Board Meetings	4,194.83	3,000.00
Total 75000 · Programs/Meeting	4,194.83	3,000.00
76000 · Conference		
76010 · Printing	9,967.29	3,000.00
76020 · Events	29,105.82	20,000.00
76025 · Speakers	8,889.72	6,000.00
76030 · Sections	1,187.75	3,000.00
76035 · Miscellaneous	0.00	0.00
76040 · Travel	185.28	500.00

Kentucky Library Association
Profit & Loss Budget vs. Actual
 January through December 2004

	<u>Jan - Dec 04</u>	<u>Budget</u>
76045 · Supplies & Phone	1,405.49	1,000.00
76050 · Exhibits	3,473.00	4,000.00
76060 · KSMA Profit Share	7,892.55	7,000.00
Total 76000 · Conference	62,106.90	44,500.00
77000 · Communications		
77020 · KY Libraries/Dir/Int.Freedom	15,577.73	5,000.00
77040 · Infocus/Conf. Ed.	2,782.55	5,000.00
77050 · Web Page	3,653.40	1,000.00
Total 77000 · Communications	22,013.68	21,000.00
78000 · Other		
78020 · Previous Years' Conference	0.00	0.00
78025 · Next Years' Conf.	0.00	0.00
78030 · Awards	450.96	500.00
78050 · Membership Display	0.00	300.00
78060 · Contingency	0.00	,251.80
78075 · Contributions	150.00	100.00
Total 78000 · Other	1,600.96	2,151.80
80000 · Executive Travel		
80100 · President Travel		
80120 · Board	1,222.04	400.00
80130 · ALA	2,886.91	2,250.00
80140 · SELA	1,394.13	0.00
80150 · Washington	1,064.00	500.00
80160 · Section	447.80	400.00
80175 · Professional Dues	465.00	150.00
80190 · Exec. Committee Meetings	22.20	
80195 · Miscellaneous Travel	380.06	
Total 80100 · President Travel	7,882.14	3,950.00
80200 · Past President Travel		
80220 · Board	703.49	400.00
80250 · Executive Committee Mtgs	22.20	
80260 · Budget	0.00	50.00
Total 80200 · Past President Travel	725.69	450.00
80300 · President-Elect Travel		
80320 · Board	574.68	700.00
80340 · ALA	1,952.24	2,000.00
80360 · SELA	0.00	0.00
80370 · Exec. Committee Meetings	22.20	
80375 · Professional Dues	65.00	
80300 · President-Elect Travel - Other	212.14	
Total 80300 · President-Elect Travel	2,826.26	2,850.00
80400 · Executive Secretary		
80420 · Board	291.71	400.00
80440 · ALA	786.55	1,000.00
80480 · Miscellaneous	0.00	200.00
Total 80400 · Executive Secretary	1,078.26	1,600.00
80500 · SELA Representative		
80520 · Board	0.00	300.00
80540 · SELA	0.00	700.00
Total 80500 · SELA Representative	0.00	1,000.00
80600 · ALA Representative		
80620 · Board	623.90	200.00
80640 · ALA	1,666.33	2,000.00
Total 80600 · ALA Representative	2,290.23	2,200.00
80700 · Secretary Travel		
80720 · Board	584.22	400.00
80730 · Executive Committee Meetings	22.20	

2:42 PM
01/27/05
Cash Basis

Kentucky Library Association
Profit & Loss Budget vs. Actual
January through December 2004

	<u>Jan - Dec 04</u>	<u>Budget</u>
80750 · Archives	0.00	50.00
Total 80700 · Secretary Travel	606.42	<u>450.00</u>
Total 80000 · Executive Travel	15,409.00	<u>12,500.00</u>
Total Expense	164,944.80	<u>136,600.00</u>
Net Income	<u>-7,948.46</u>	<u>0.00</u>